Dear Potential Intern,

Thank you for your interest in the TFH School of Leadership. The first step in becoming a student is to fill out the application and return it to our office. We require an application processing fee of $50 (USD), which must accompany this application. This fee is non-refundable regardless of your acceptance.

When submitting your application, please include:

- $50 application fee
- copy of your driver's license or valid ID
- pastoral reference
- parent reference
- personal letter of recommendation

Please do not hesitate to contact me if you have any questions.

Thank you! We look forward to receiving your application.

Nicole Johnson
School of Leadership Administrator
(707)455-7790
Nicole.johnson@tfh.org

General Information -

Eligibility

The internship program is open to young adults 18-28. *(Special consideration taken for high school graduates 16-17 years old.)*

Application Deadline/Fee

A $50 one-time fee is required with your application and must be paid at time of application submission. All applications must be submitted no later than **August 24, 2018**.

Tuition

Total cost for the program is $3,550 per student. This will cover textbooks, conference fees, Woodleaf retreat, Dream Center, and other various ministry trips. Students are required to pay a non-refundable deposit of $1,500 no later than **September 1, 2018.** The remaining balance will be divided into 8 monthly installments. Tuition payments are due on the first of each month from October through May.

Housing

Student housing is an option for those who do not live locally. Rent is $400/month and is due on the first of each month, September through May.

Students who apply for student housing are required to sign housing contracts and must adhere to the rules and regulations set forth both by the rental agency and The Father's House.

Financial Preparedness & Stewardship

Financial preparedness is a key factor in determining whether this is the right time for you to be a student at TFH School of Leadership. We want you to be free from financial debt during your time as a student. Acceptance into this program is contingent upon your ability to faithfully handle financial obligations as a student.

Payment Breakdown	Amount	Due Date
Application Fee	$50	Submitted with application
Deposit (Nonrefundable)	$1,500	September 1, 2018
Tuition Payment	$2,050 (split into 8 monthly payments)	Due on the first of the month October - May
Housing		
Security Deposit (Nonrefundable)	$150	September 1, 2018
Rent	$400	Due on the first of the month September - May

Classes

Class time includes courses of Biblical doctrines, practical ministry, personal and financial discipline, and life issues.

Class highlights include:

Worship 101	Evangelism	Church Culture
Holy Spirit	Global Missions	Apologetics
Speech & Communication	Family Foundations	Financial Peace University
Old & New Testament Survey	Visionary & Spiritual Leadership	Basic Doctrine
Jewish Roots	How to Study the Bible	Career Link

Accreditation

Students have the option to take accredited college classes through Northwest University to work towards an associate's or bachelor's degree in Ministerial Leadership, Psychology, or Business Management. College classes are not required for enrollment; however, it is a wonderful option for those interested in furthering their academic education during their time here.

If you are enrolled in Northwest, the cost is $289 per credit hour (classes are 3 credit hours each). Please note that your time spent as a School of Leadership student counts for an additional 3 credits each semester for ministry practicum and is free. Financial Aid is available through Northwest. Please email Nicole.Johnson@tfh.org if you would like more information about the application process.

Application Checklist

1. Submit Application

√ Application

All questions must be completed. If a question does not apply to you, write N/A in the space provided. If applicant is under the age of 18, parent or guardian consent must be provided.

√ Photo

Copy of your driver's license or valid ID

√ Personal letter of recommendation

Submit a 1-page letter explaining the following:

a. Current involvement in ministry
b. Future plans
c. Why you want to be a TFH School of Leadership student

√ Pastor Reference

√ Parent Reference

2. Admission Interview

Once all materials have been received and reviewed, you will be contacted for a personal interview. For applicants who live in the area, we require an in-person interview. Out-of-state/country applicants will be permitted to hold a phone interview.

Our staff will prayerfully consider each applicant before a decision is made regarding your application.

3. Acceptance/ Orientation

You will be contacted once acceptance has been determined.
Orientation September 1, 2018
First Day of class September 4, 2018

Application for Admission

Applicant Information (Print Clearly)		
Name:		
Phone:	Email:	
Current address:		
City:	State:	ZIP Code:
Current age:	Birth date:	
Are you married or engaged? Yes No		
Will you be taking Northwest University classes? Yes No		
Do you need student housing? Yes No		
Instagram Profile URL:	Facebook Profile URL:	

Emergency Contact (List Two)		
Name:	Relationship:	
Address:	Phone:	Email:
City:	State:	ZIP Code:
Name:	Relationship:	
Address:	Phone:	Email:
City:	Sate:	ZIP Code:

Medical Information		
Primary Care Physician:	Phone:	
Address:	City:	State:
Describe your general health:		
Known Allergies:		
Known Medical Conditions:		
Are you currently on any medication? Yes No		
If yes, please list medications:		

Family Information		
Father's Name:		
Address:	Phone:	Email:
Mother's Name:		
Address:	Phone:	Email:

Education
Name of High School:
Did you graduate? Yes No
Name of College/University:
Did you graduate? Yes No
Major/ Degree:

Employment		
Please list your last three jobs beginning with your most recent employer.		
Company Name:	Position:	Phone:
Start (mo/yr) End (mo/yr)	Reason for Leaving:	
Company Name:	Position:	Phone:
Start (mo/yr) End (mo/yr)	Reason for Leaving:	
Company Name:	Position:	Phone:
Start (mo/yr) End (mo/yr)	Reason for Leaving:	

Finances

What is your anticipated source of income, if any, while in the internship?

What are your current financial obligations (student loans, credit card, car loan, cell phone, etc.)? Please list below:

Detail your plan for payment of school fees and living expenses:

References

List three personal references that are not relatives (not including the pastoral reference providing written letters).

Name:	Address:
Phone:	Email:
How long have you known this person?	
Name:	Address:
Phone:	Email:
How long have you known this person?	
Name:	Address:
Phone:	Email:
How long have you known this person?	

Personal Evaluation

Explain when and how you became a Christ follower.

Describe your relationship with Jesus.

What church do you attend?	How long have you been attending?
Are you in a small group? Yes No	Group Leader's Name:

What involvement have you had in your church? (Please explain in detail)

Have you been water baptized? Yes No

Date of baptism:

Have you been baptized in the Holy Spirit? Yes No

Why have you chosen to attend the School of Leadership? (Please explain in detail)

What will you add to the School of Leadership? (Gifting's, talents, or other skills?)

What are your greatest strengths? Why?

What are your greatest weaknesses? Why?

What skills do you enjoy using?

Do you work better with a team or individually?

What is one accomplishment you are most proud of? Why?

How do you want to improve yourself in the next year?

What tends to upset you the most? Why?

What qualities do you perceive to be necessary for a spiritual leader?

What do you enjoy doing the most in your free time?

Describe your family and your relationship with them.

Personal History

Please give a truthful answer to the following questions. If you answer yes to any of the following, please include an explanation on a separate piece of paper. An affirmative answer does not necessarily prevent acceptance into the program. Misleading information or deliberate dishonesty is grounds for immediate denial of application or dismissal from the program.

Are you currently involved in a romantic relationship? Yes No

Have you been sexually active within the past 12 months? Yes No

Have you ever struggled with homosexuality? Yes No

Have you ever been pregnant or fathered a child? Yes No

Have you ever been involved with any of the following:

Drugs/Illegal Substances Yes No

Alcohol Yes No

Tobacco Yes No

Occult Yes No

Pornography? Yes No

Eating Disorder Yes No

Depression/Anxiety? Yes No

Do you currently smoke? Drink? Yes No

Have you ever intentionally inflicted harm upon yourself? Yes No

Have you ever been arrested, charged, or convicted of any crime? Yes No

If yes, please explain:

Are there any facts or circumstances involving you or your background that might call into question your involvement in an environment where children are present? Yes No

Are you involved in any secret society, private or public activity that is inconsistent with accepted Biblical standards of conduct? Yes No

Have you ever been asked to leave a church for any reason? Yes No

If yes, please explain:

Personal Skills and Experience

Do you have experience/interest in any of the following areas? (Please provide a brief explanation)

Music/ Worship:

Student Ministry:

Kid's Ministry:

Missions:

Media/Production:

Administration:

Creative Design/Photography:

Community Outreach:

Small Groups:

Teaching:

Other:

Please give an honest estimation of yourself in the following areas. Rate 1-5 (5 being highest)

Daily devotions:	Initiative:	Compassion:
Making new friends:	Spiritual maturity:	Servant hearted:
Consistency:	Leadership:	Faithfulness:
Finishing projects:	Submission to authority:	Judgement:
Positive speech:	Personal discipline:	Self-confidence:
Response to correction:	Obedience:	Listening:
Maintaining friendships:	Punctuality:	Lifestyle example:

Parent/Guardian Reference

Applicant Name:	
Your Name:	
Relationship to applicant:	
Address:	
Email:	Phone:
Please answer the following questions:	
Has the applicant discussed with you his/her interest in being a School of Leadership student? Yes No	
What do you understand is the motive for the applicant wanting to be a part of this program?	
Understanding that it is our desire that there be no conflict with parental and church authority, would you be supportive of our guidelines and standards? Yes No	
Has the applicant had any serious problems submitting to authority? Yes No	
If yes, please explain:	
Please rate the applicant in the following areas: (0=Unknown, 1=Deficient, 2=Average, 3=Moderate, 4=Superior	
Personal disciple:	Initiative:
Spiritual maturity:	Making new friends:
Judgement:	Finishing projects:
Leadership:	Listening:
Submission to authority:	Lifestyle example:
Positive speech:	Self-confidence:
Response to correction:	Obedience:
Consistency:	Faithfulness:
Financial discipline:	Punctuality:
Emotional stability:	Compassion:
Additional Comments:	

Signature _____ Date _____

Upon completion, please drop off or mail this reference to:
TFH School of Leadership
3333 Vaca Valley Parkway STE 800
Vacaville CA 95688

Pastoral Reference

Applicant Name:	
Your Name:	
Email:	Phone:
Please answer the following questions:	
How long have you known the applicant?	
What is your relationship with the applicant?	
Does the applicant know Jesus as their personal Savior and Lord? Yes No	
What type of involvement has the applicant had in your church?	
In your association with the applicant what has been the level of commitment you have seen exemplified? (circle one) Faithful Inconsistent Other	
Please describe the applicant's leadership ability:	
What are the applicant's strong points?	
What are the applicant's weak points?	
Has the applicant had any serious problems submitting to authority? Yes No	
If yes, please explain:	
Has there been any moral failing within the last twelve months that you are aware of? Yes No	
What do you understand is the motive for the applicant wanting to be a part of the School of Leadership?	
Please rate the applicant in the following areas: (0=Unknown, 1=Deficient, 2=Average, 3=Moderate, 4=Superior	
Personal disciple:	Initiative:
Spiritual maturity:	Making new friends:
Judgement:	Finishing projects:
Leadership:	Listening:
Submission to authority:	Lifestyle example:
Positive speech:	Self-confidence:
Response to correction:	Obedience:
Consistency:	Faithfulness:
Financial discipline:	Punctuality:
Emotional stability:	Compassion:
Please check the appropriate statement:	
_____ I recommend the applicant enthusiastically _____ I recommend the applicant with reservation	

_____ _____

Signature Date

Upon completion, please drop off or mail this reference to:

TFH School of Leadership

3333 Vaca Valley Parkway STE 800, Vacaville CA 9568