

## APPLICATION FORMS, CALENDAR AND FEES



*The Father's House School of Leadership is a nine-month experience designed to equip and release the next generation of leaders. This program is a unique combination of classroom instruction and hands-on experience. This allows students to grow as leaders with practical ministry experience while also strengthening their spiritual foundation through biblical studies.*

### GENERAL INFORMATION –

The following pages outline information that is important to know before applying to TFH School of Leadership, as well as some general information that will be helpful to you. All applicants must be between the ages of 18 and 30. Some special cases are made for high school graduates age 17.

#### **Application Deadline/Fee**

Fully-completed applications are due by **July 31**. A non-refundable application fee of \$100 is to be sent in with your application if after May 1<sup>st</sup>. For all applications turned in before May 1<sup>st</sup> there is no application fee.

#### **Tuition**

Tuition for the year is \$3,500 per student. This does not include housing, Worship Central or Northwest University. Tuition covers all materials including textbooks, conference fees, Genesis Retreat, Dream Center, and ministry trips. Students are required to pay an initial minimum payment of \$1,500 no later than **Monday, August 14, 2017**. The remaining balance will be divided into 8 monthly installments. Monthly tuition payments are due on the first of each month from October through May.

#### **Housing**

Student housing is an option for those who do not live locally, Rent is \$412/month. An initial minimum payment of \$750 (first month's rent plus \$300 security deposit) is due no later than **Monday, August 14, 2017**. Monthly rent payments are due on the first of each month, October through May. Monthly rent payments will be added to monthly tuition payments for a combined total of \$662/month.

Rooms are double occupancy unless otherwise approved by staff. Students who apply for student housing are required to sign housing contracts and must adhere to the rules and regulations set forth both by the rental agency and The Father's House.

## Financial Preparedness & Stewardship

Financial preparedness is a key factor in determining whether this is the right time for you to be a student at TFH School of Leadership. We want you to be free from financial debt during your time as a student. Acceptance into this program is contingent upon your ability to faithfully handle financial obligations as a student.

Payment Breakdown	Amount	Due Date
Application Fee	\$0	Through May 1 <sup>st</sup>
	\$100	After May 1 <sup>st</sup>
Initial Tuition Payment	\$1,500	August 14, 2017
Remaining Tuition	\$2,000 ( <i>\$250/month</i> )	Due on the first of the month Oct-May
<b>If Housing is Needed:</b>		
Initial Rent Payment	<i>\$750 (\$450 Sept Rent + \$300 Security Deposit)</i>	August 14, 2017
Remaining Rent	<i>\$3,300 (\$412/month)</i>	Due on the first of the month Oct-May

## School of Leadership Classes

Classroom time includes courses of Biblical doctrines, practical ministry, personal and financial discipline, and life issues.

Class highlights include:

- Worship 101
- Holy Spirit
- Speech & Communication
- Old & New Testament Survey
- Jewish Roots
- Financial Peace University
- Church Culture
- Evangelism
- Global Missions
- Family Foundations
- Visionary & Spiritual Leadership
- How to Study the Bible
- Basic Doctrine
- Apologetics

## Accredited College Classes

Ministry students have the option to take college classes that have the highest level of accreditation through Northwest University and work towards an Associate's or Bachelor's Degree in Ministerial Leadership, Psychology, and Business Management. College classes are not required to be enrolled, however, it is a wonderful option for those interested in furthering their academic education during their time here.

If you are enrolled in Northwest, the cost is \$289 per credit hour (classes are 3 credit hours each). Please note that your time spent as a School of Leadership student counts for an additional 3 credits each semester for a ministry practicum and is free. Financial Aid is also available through Northwest.

Please email [Nicole.Johnson@tfh.org](mailto:Nicole.Johnson@tfh.org) for the link to apply to Northwest and for more information about the application process.

# Application Checklist –

## Step 1. Submit Application

The following items must be submitted before your application can be processed:

### ✓ Application Form

All questions must be completed. If a question does not apply to you, write N/A (not applicable) in the space provided. If applicant is under the age of 18, parent or guardian consent must be provided.

### ✓ Photo

Attach a recent photo of yourself to application.

### ✓ Letter

Submit with application a one-page letter explaining the following:

- a. Current involvement in ministry
- b. Future plans
- c. Why you want to be a TFH School of Leadership student

### ✓ Recommendation Forms

Turn in both a parental and pastoral reference form

### ✓ Application Fee

A non-refundable application fee of \$100 is to be sent in with your application if after May 1<sup>st</sup>.

## Step 2. Admission Interview

Once all materials have been received and reviewed, you will be contacted for a personal interview. For applicants who live in the area, we require an in-person interview. Out-of-state/country applicants will be permitted to hold a phone interview.

Our staff will prayerfully consider each applicant before a decision is made regarding your application.

## Step 3. Acceptance/ Orientation

You will be contacted once acceptance has been determined.

Orientation August 19, 2017.

First day of class August 29, 2017.

## Application for Admission

**Please check one:**

TFH School of Leadership \_\_\_\_\_  
TFH School of Leadership plus Northwest University Classes \_\_\_\_\_  
TFH School of Leadership plus Worship Central \_\_\_\_\_

**Please check one:**

Yes, I will need Housing \_\_\_\_\_  
No, I do not need Housing \_\_\_\_\_

### Personal Information

Full Name \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
Date of Birth \_\_\_/\_\_\_/\_\_\_ Age \_\_\_\_\_ Gender: Female Male  
Country of Birth \_\_\_\_\_ Nationality \_\_\_\_\_  
Emergency Contact's Name/Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Marital Status (please circle): Single Engaged Married Divorced Separated  
Spouse's name (if applicable) \_\_\_\_\_  
Number and ages of children (if applicable) \_\_\_\_\_  
Present Occupation \_\_\_\_\_

### Christian Life Details

Salvation date: \_\_\_\_\_ Baptism in the Holy Spirit \_\_\_ Yes \_\_\_ No Water Baptism \_\_\_ Yes \_\_\_ No  
Your present church \_\_\_\_\_ Pastor/Minister's name \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
How long have you attended this church? \_\_\_\_\_  
What involvement have you had in your church? (Please explain in detail)

\_\_\_\_\_  
\_\_\_\_\_

Why have you chosen to attend TFH School of Leadership?

\_\_\_\_\_

Do you have a criminal record? \_\_\_ Yes \_\_\_ No (If yes, please explain.)

\_\_\_\_\_

### Family Information

Father's Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_  
Mother's Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_

## Health

Describe your general health: \_\_\_\_\_

Please describe any physical limitations, disabilities, or health issues that you may have:

Are you presently taking medications prescribed by a doctor? \_\_\_\_ Yes \_\_\_\_ No

If so, please explain: \_\_\_\_\_

## Academic Background

Name of High School attended \_\_\_\_\_ Graduation Date (Mo/Yr) \_\_\_\_\_

City, State, Country \_\_\_\_\_

List below the colleges, universities, or other schools you have attended:

Name \_\_\_\_\_ Location \_\_\_\_\_

Dates \_\_\_\_\_ Diploma/Degree \_\_\_\_\_

Name \_\_\_\_\_ Location \_\_\_\_\_

Dates \_\_\_\_\_ Diploma/Degree \_\_\_\_\_

## Employment History *(List most recent first)*

Company \_\_\_\_\_ Manager \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Manager \_\_\_\_\_

Position Held \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

## Finances

What is your anticipated source of income, if any, while in the program? Please explain.

What are your current financial obligations (student loans, credit card, car loan, cell phone, etc.)? Please list and explain.

Detail your plan for payment of school fees and living expenses.

## Personal Evaluation

*Please give an honest estimation of yourself in the following areas. Rate 1-5 (5 being highest)*

\_\_\_\_ Daily Devotions

\_\_\_\_ Initiative

\_\_\_\_ Making New Friends

\_\_\_\_ Spiritual Maturity

\_\_\_\_ Consistency

\_\_\_\_ Leadership Abilities

\_\_\_\_ Finishing Projects

\_\_\_\_ Submission to Authority

\_\_\_\_ Positive Speech

\_\_\_\_ Personal Discipline

\_\_\_\_ Response to Correction

\_\_\_\_ Obedience

\_\_\_\_ Maintaining Friendships

\_\_\_\_ Punctuality

\_\_\_\_ Excellence in Homework

\_\_\_\_ Listening

\_\_\_\_ Self-Confidence

\_\_\_\_ Faithfulness

What tends to upset you the most?

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How do you generally spend your free time?

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Describe your family and your relationship with them.

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What are your strong points?

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What are your weak points?

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What qualities do you perceive to be necessary for a spiritual leader?

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## Personal History

*Please give a truthful answer to the following questions. If you answer yes to any of the following, please include an explanation on a separate piece of paper. An affirmative answer does not necessarily prevent acceptance into the program. Misleading information or deliberate dishonesty is grounds for immediate denial of application or dismissal from the program.*

Are you currently involved in a romantic relationship? \_\_\_\_ Yes \_\_\_\_ No

Have you ever been involved with: \_\_\_\_ Drugs/Illegal Substance \_\_\_\_ Alcohol \_\_\_\_ Tobacco \_\_\_\_ Occult

Have you ever struggled with: \_\_\_\_ Homosexuality \_\_\_\_ Pornography \_\_\_\_ Eating disorder \_\_\_\_ Depression

Have you been sexually active within the past 12 months? \_\_\_\_ Yes \_\_\_\_ No

Have you ever been pregnant or fathered a child? \_\_\_\_ Yes \_\_\_\_ No

Have you ever intentionally inflicted harm upon yourself? \_\_\_\_ Yes \_\_\_\_ No

Have you ever been arrested, charged, or convicted of any crime? \_\_\_\_ Yes \_\_\_\_ No

Are there any facts or circumstances involving you or your background that might call into question your involvement in an environment where children are present? \_\_\_\_ Yes \_\_\_\_ No

Are you involved in any secret society, private or public activity that is inconsistent with accepted Biblical standards of conduct? \_\_\_\_ Yes \_\_\_\_ No

Have you ever been asked to leave a church for any reason? \_\_\_\_ Yes \_\_\_\_ No

## Personal Skills and Experience

*Define your personal skills and experience (if any) in the following areas including a brief explanation:*

Music/Worship: \_\_\_\_\_

Youth Ministry: \_\_\_\_\_

Missions: \_\_\_\_\_

Media/Video/Audio: \_\_\_\_\_

Administration: \_\_\_\_\_

Creative design/Photography: \_\_\_\_\_

Community Outreach: \_\_\_\_\_



## Parent/Guardian Reference Form

### Applicants to complete this section

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_  
Email Address \_\_\_\_\_

### Parent/Guardian to complete this section

The person named above is applying for admission to The Father’s House School of Leadership and is asking you to provide a reference. Serious consideration is given to this reference, so your comments are important. Please be frank but fair in your comments to assist our assessment of the applicant.

### Please answer the following questions:

What is your relationship with the applicant? \_\_\_\_\_

Has the applicant discussed with you his/her interest in being a School of Leadership student?

\_\_\_ Yes \_\_\_ No

What do you understand is the motive for the applicant wanting to be a part of this program?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Understanding that it is our desire that there be no conflict with parental and church authority, would you be supportive of our guidelines and standards?

\_\_\_ Yes \_\_\_ No

Has the applicant had any serious problems in submitting to parental or other authority?

\_\_\_ Yes \_\_\_ No

Please Comment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Please rate the applicant in the following areas:

On a scale of 0 to 4, rate the applicant in the following areas:  
0=Unknown 1=Deficient 2=Average 3=Moderate 4=Superior

- |                            |                     |                              |
|----------------------------|---------------------|------------------------------|
| ___ Personal Discipline    | ___ Initiative      | ___ Spiritual Maturity       |
| ___ Making New Friends     | ___ Judgment        | ___ Finishing Projects       |
| ___ Leadership Abilities   | ___ Listening       | ___ Submission to Authority  |
| ___ Lifestyle Example      | ___ Positive Speech | ___ Self-Confidence          |
| ___ Response to Correction | ___ Obedience       | ___ Consistency/Faithfulness |
| ___ Financial Discipline   | ___ Punctuality     | ___ Excellence in Homework   |
| ___ Emotional Stability    | ___ Maintaining     | ___ Compassion               |

Please check the appropriate statement:

I recommend the applicant enthusiastically.

I recommend the applicant with reservation.

Please give details why:

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Upon completion, please seal and mail this reference to:

Attn: School of Leadership Administrator, Nicole Johnson

3333 Vaca Valley Parkway STE 800, Vacaville CA 95688

Phone/ 707.455.7790 Fax/ 707.455.1757 Email/ Nicole.Johnson@tfh.org



## Pastoral Reference Form

### *Applicants to complete this section*

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_  
Email Address \_\_\_\_\_

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### *Pastor/Ministry Leader to complete this section*

The person named above is applying for admission to The Father's House School of Leadership and is asking you to provide a reference. Serious consideration is given to this reference, so your comments are important. Please be frank but fair in your comments to assist our assessment of the applicant.

### **Please answer the following questions:**

How long have you known the applicant? \_\_\_\_\_  
What is your relationship with the applicant? \_\_\_\_\_  
How well do you know the applicant? \_\_\_\_ Very Well \_\_\_\_ Well \_\_\_\_ Casually  
Does the applicant know Christ as personal Savior and Lord? \_\_\_\_ Yes \_\_\_\_ No  
What type of involvement has the applicant had in your church?

\_\_\_\_\_

In your association with the applicant what has been the level of commitment you have seen exemplified?  
Faithful \_\_\_\_ Inconsistent \_\_\_\_ Other \_\_\_\_\_

Please describe the applicant's leadership ability

\_\_\_\_\_

What are the applicant's strong points?

\_\_\_\_\_

What are the applicant's weak points?

\_\_\_\_\_

Has the applicant had any serious problems submitting to authority?  
\_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_

Does the applicant have any doctrinal peculiarities that may hinder Christian ministry?

\_\_\_\_\_

Has there been any moral failing within the last twelve months that you are aware of? \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_

What do you understand is the motive for the applicant wanting to be an School of Leadership student?

\_\_\_\_\_

**Please rate the applicant in the following areas:**

On a scale of 0 to 4, rate the applicant in the following areas:  
0 = Unknown 1 = Deficient 2 = Average 3 = Moderate 4 = Superior

- |                                                  |                                          |                                                  |
|--------------------------------------------------|------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Personal Discipline     | <input type="checkbox"/> Initiative      | <input type="checkbox"/> Spiritual Maturity      |
| <input type="checkbox"/> Making New Friends      | <input type="checkbox"/> Judgment        | <input type="checkbox"/> Finishing Projects      |
| <input type="checkbox"/> Leadership Abilities    | <input type="checkbox"/> Listening       | <input type="checkbox"/> Submission to Authority |
| <input type="checkbox"/> Lifestyle Example       | <input type="checkbox"/> Positive Speech | <input type="checkbox"/> Self-Confidence         |
| <input type="checkbox"/> Response to Punctuality | <input type="checkbox"/> Maintaining     | <input type="checkbox"/> Compassion              |
| <input type="checkbox"/> Emotional Stability     |                                          |                                                  |

**Pastoral Approval**

Please check the appropriate statement:

- I recommend the applicant enthusiastically.  
 I recommend the applicant with reservation.

Please give details why:

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Name \_\_\_\_\_

Church \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Upon completion, please seal and mail this reference to:  
Attn: School of Leadership Administrator, Nicole Johnson  
3333 Vaca Valley Parkway STE 800, Vacaville CA 95688  
Phone/ 707.455.7790 Fax/ 707.455.1757 Email/ Nicole.Johnson@tfh.org